



## WORCESTER COUNTY ARTS COUNCIL (WCAC) ARTS IN EDUCATION PROGRAM GUIDELINES

### **PURPOSE:**

The Arts in Education (AiE) Program is designed to promote, strengthen, and enhance the arts and arts education in Worcester County schools and other community settings.

To accomplish its mission, the AiE Program:

- Identifies and provides access to educational arts resources available outside the school system.
- Offers financial and technical support for arts education programs in schools and community settings for the benefit of youth, adults, teachers, and communities.
- Assists in the professional development of Teaching Artists.
- Stimulates support for integrating the arts as a vital and effective element in the curriculum.

### **ELIGIBILITY:**

In order to apply for an AiE Grant, an applicant must be one of any of the following:

- 501(c)3 organization or group with tax exempt status from the U.S. Internal Revenue Service and is incorporated in Maryland
- Unit of government (town, city, county) with the capacity to undertake an arts program
- Public or private school in Worcester County

### **ARTS IN EDUCATION GRANT: FUND USE**

Grant Funds May Be Used For: Expenses directly associated with the proposed eligible arts education engagements, including but not limited to:

- artist payment/stipends
- field trip admission costs
- consultant fees

- honoraria
- contractual services
- transportation
- disposable art materials

### **ACCESSIBILITY REQUIREMENTS FOR GRANT RECIPIENTS:**

Grantees must ensure that any programming remains accessible to all, and if needed, conduct programs in accessible venues other than their own organization in order to meet accessibility requirements.

### **APPLICATIONS:**

Applicants may submit only one grant application per school or organization in a fiscal year. Application deadline is rolling until grant funds are fully disbursed.

Applications must be signed by an authorized PTA Officer or Organization's Representative.

A letter of support from the school principal is required for projects involving permanent installations.

For public schools (WCPS), a letter of recommendation from the WCPS Fine Arts Supervisor is required with the application as an approval.

### **REVIEW PROCESS & NOTIFICATION**

Applicants must meet all requirements, as specified in writing, or the application will be withdrawn. Applications are reviewed by the Worcester County Arts Council's Arts in Education Committee. The Arts in Education Committee will deliberate and make its recommendations to the WCAC's Board of Directors for approval.

Organizations will be notified by mail, within 30 days of receiving the application, after the decision is made.

If funds are awarded, the grantee will be required to submit the Arts in Education Final Report after completion of the project.

### **QUESTIONS:**

Please call 410-641-0809 or email Anna Mullis, Executive Director:  
[anna@worcestercountyartscouncil.org](mailto:anna@worcestercountyartscouncil.org)

Funding for this program is provided by the **Maryland State Arts Council** and the **Berlin/Ocean City Optimist Club**.